

HOW TO LOGIN STUDENTS PORTAL & ACCOUNTS

<http://students.emu.edu.tr>

Students portal site, students can find all necessary information in this site, login procedure must be carried out to be able to see student information. When page displayed on the left hand menu transcript and others are disactive after login all menus will be active, LOGIN: to login account press LOGON on the left menu, type student number and password.

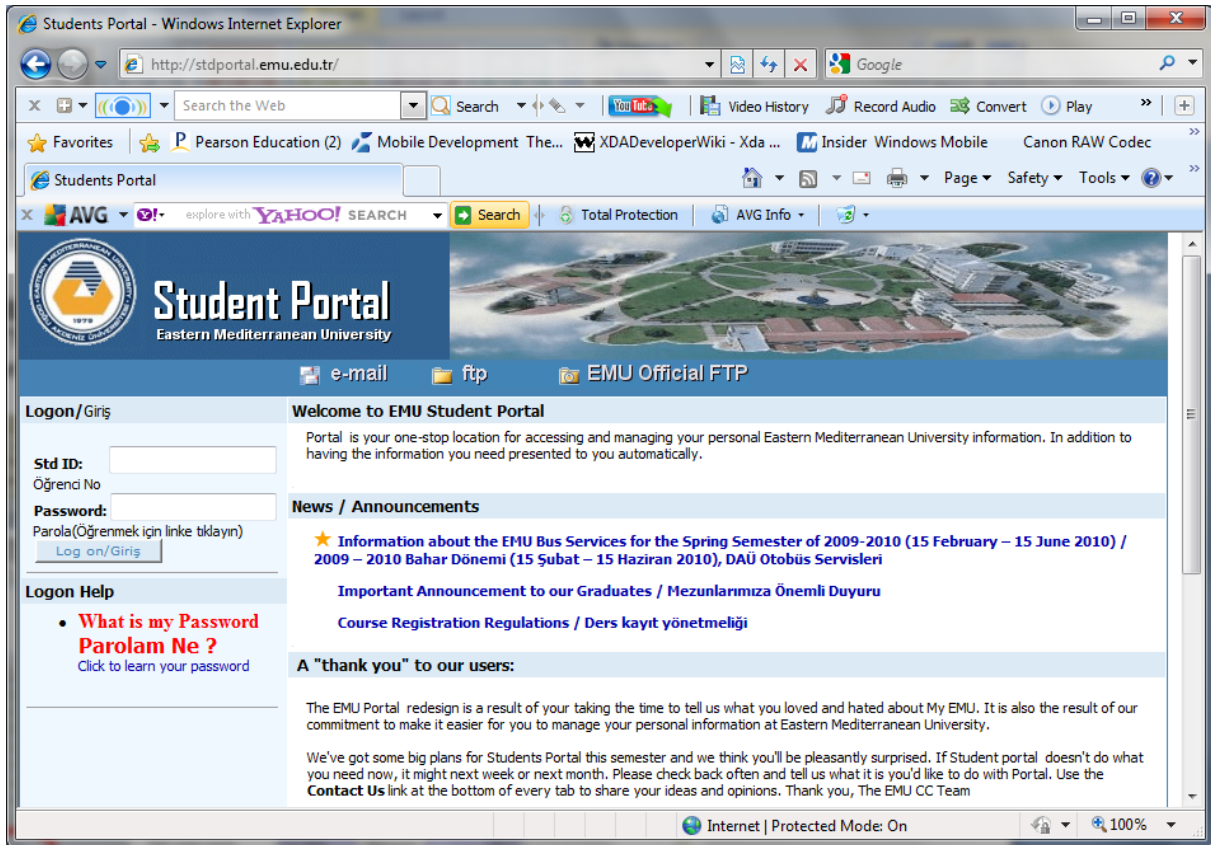
User Name: **student name**

Password: **You can take your new password from System**

Administrator of your department.(you can take help from departmental secretary).

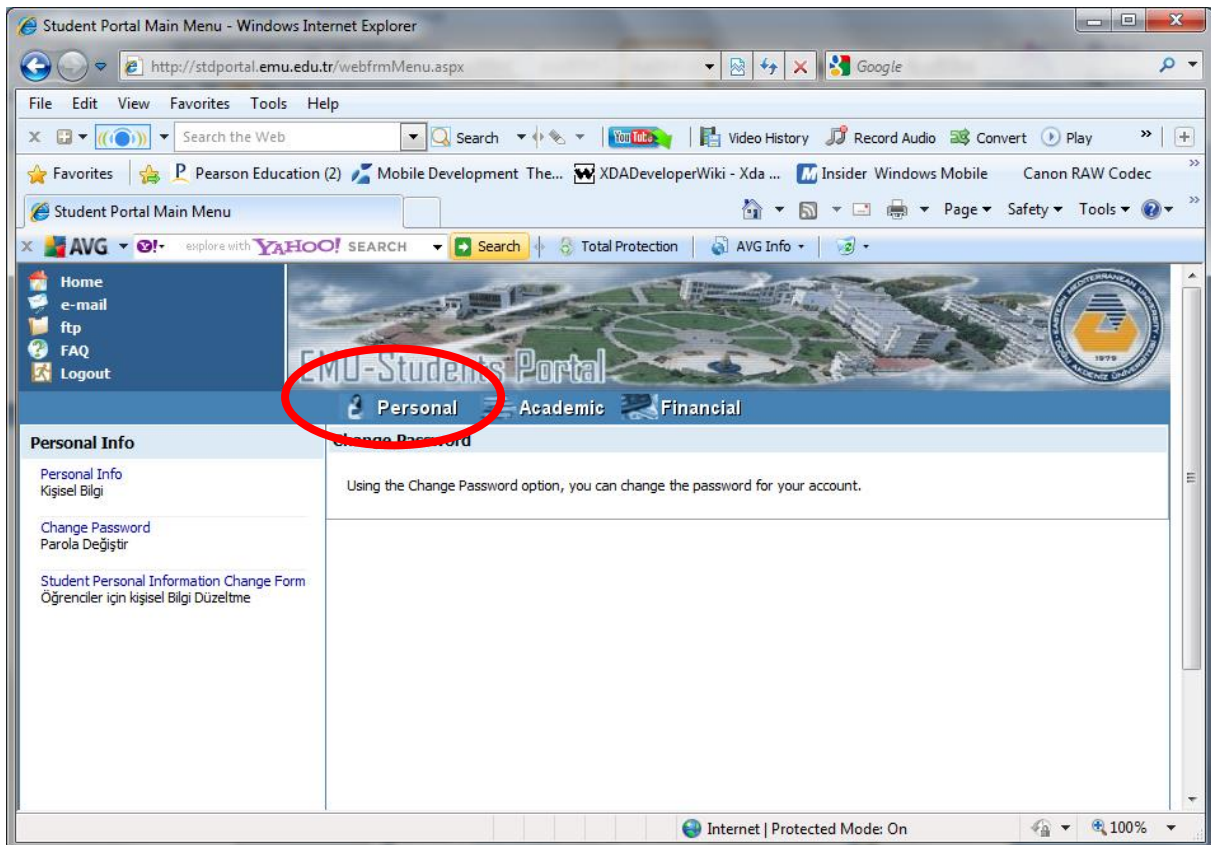
Important Note:

****Students who logged in previously and changed their password will use their current password.**

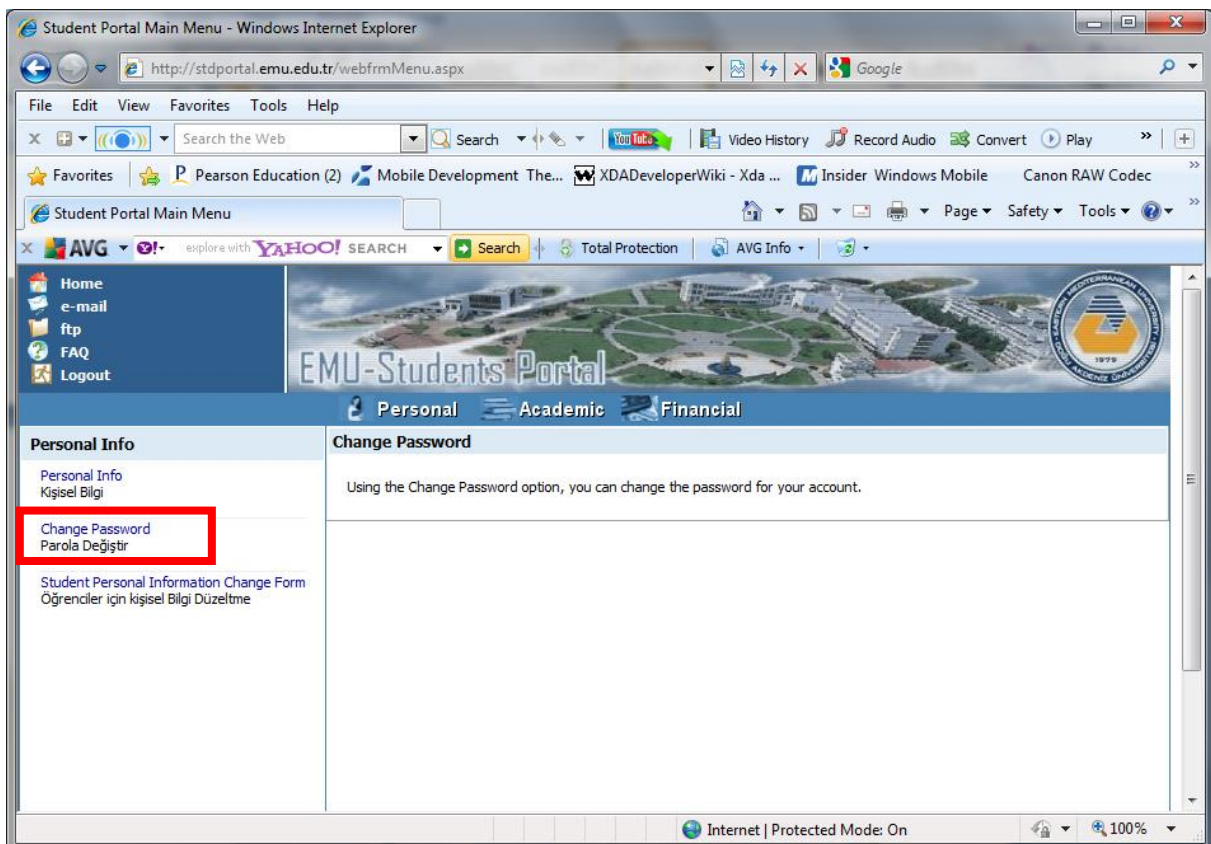


Changing Password

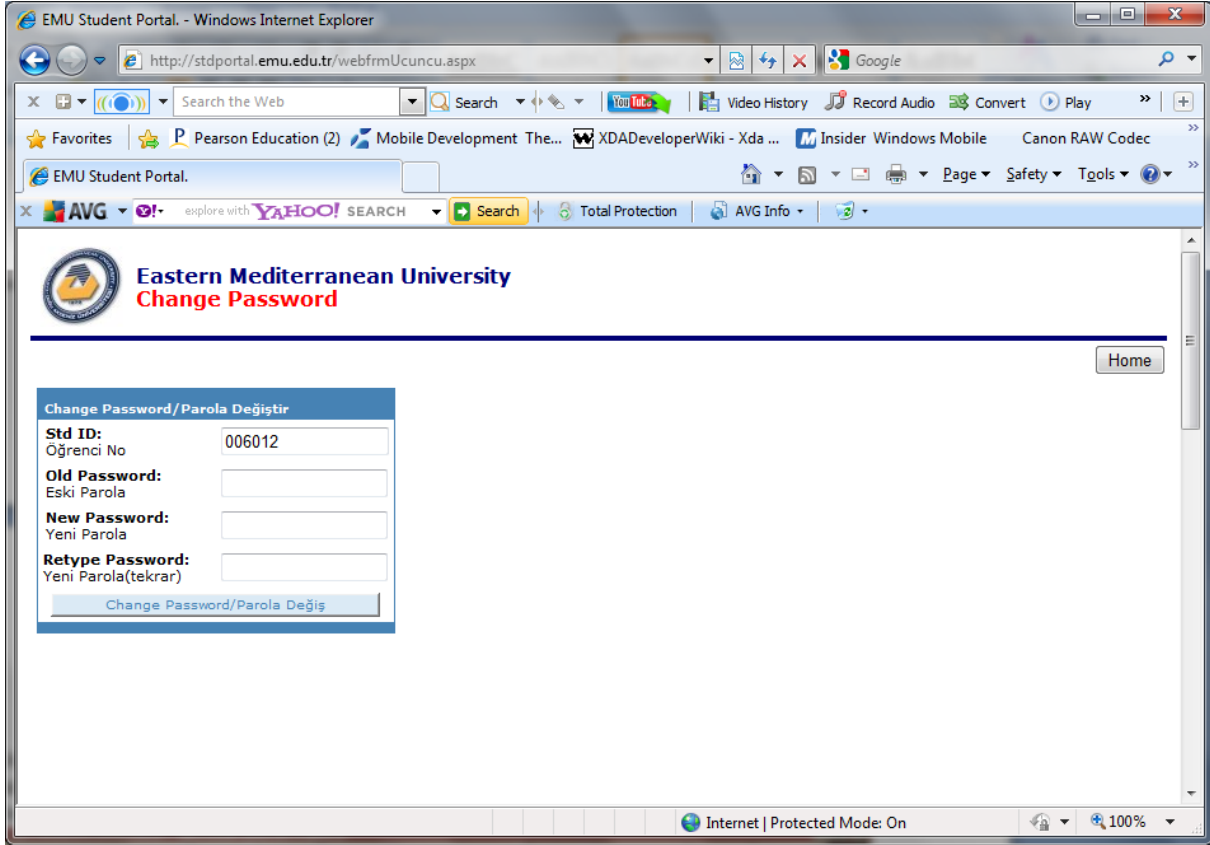
Click on link named as Personal



Then from the left panel click on change password link



After filling the form displayed, click on “Change Password/Parola Değiş” button.
This will change your password.



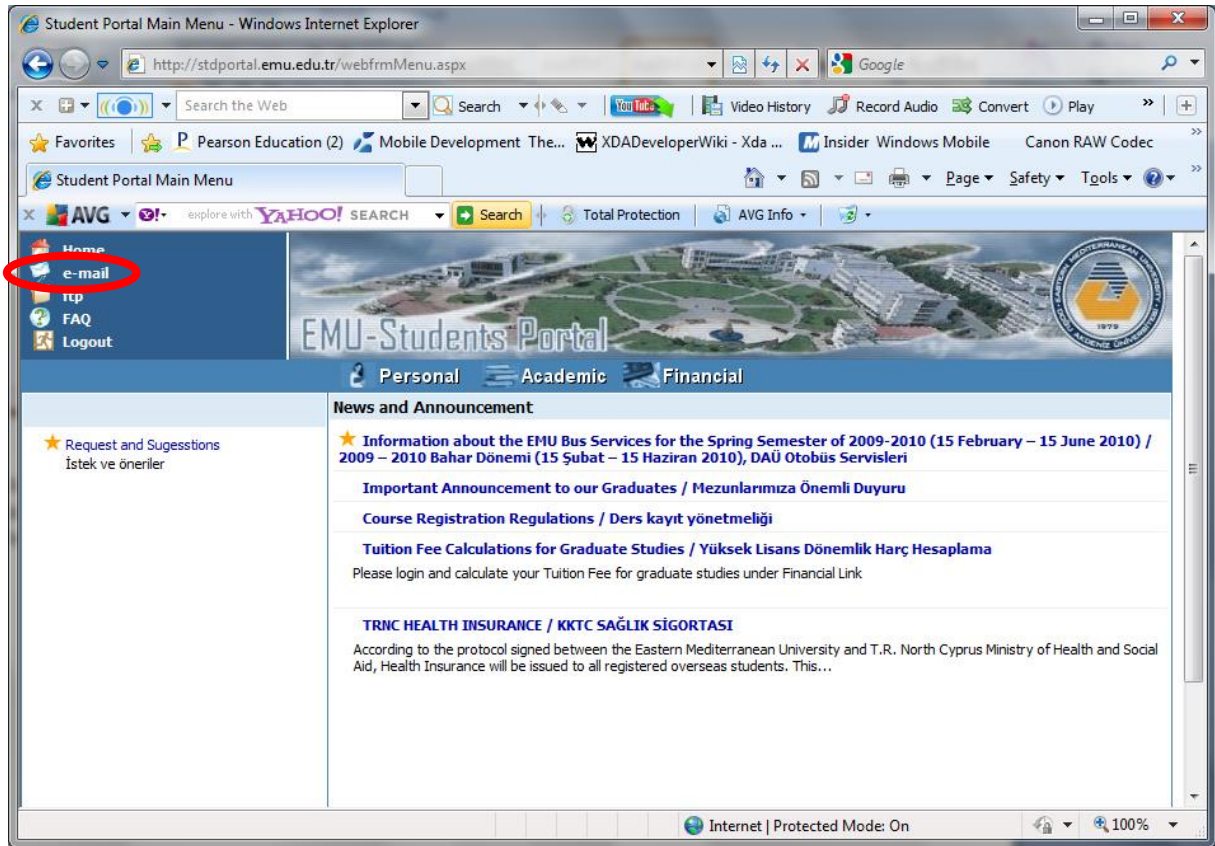
The screenshot shows a Windows Internet Explorer browser window displaying the EMU Student Portal. The address bar shows the URL <http://stdportal.emu.edu.tr/webfrmUcuncu.aspx>. The page header includes the Eastern Mediterranean University logo and the text "Eastern Mediterranean University Change Password". A "Home" button is located in the top right corner. The main content area features a form titled "Change Password/Parola Değiştir" with the following fields:

| | |
|--|-------------------------------------|
| Std ID: Öğrenci No | <input type="text" value="006012"/> |
| Old Password: Eski Parola | <input type="password"/> |
| New Password: Yeni Parola | <input type="password"/> |
| Retype Password: Yeni Parola(tekrar) | <input type="password"/> |

At the bottom of the form is a button labeled "Change Password/Parola Değiş". The browser's status bar at the bottom indicates "Internet | Protected Mode: On" and a zoom level of "100%".

MAIL LOGON

When e-mail link clicked a pop-up window will be displayed for e-mails.

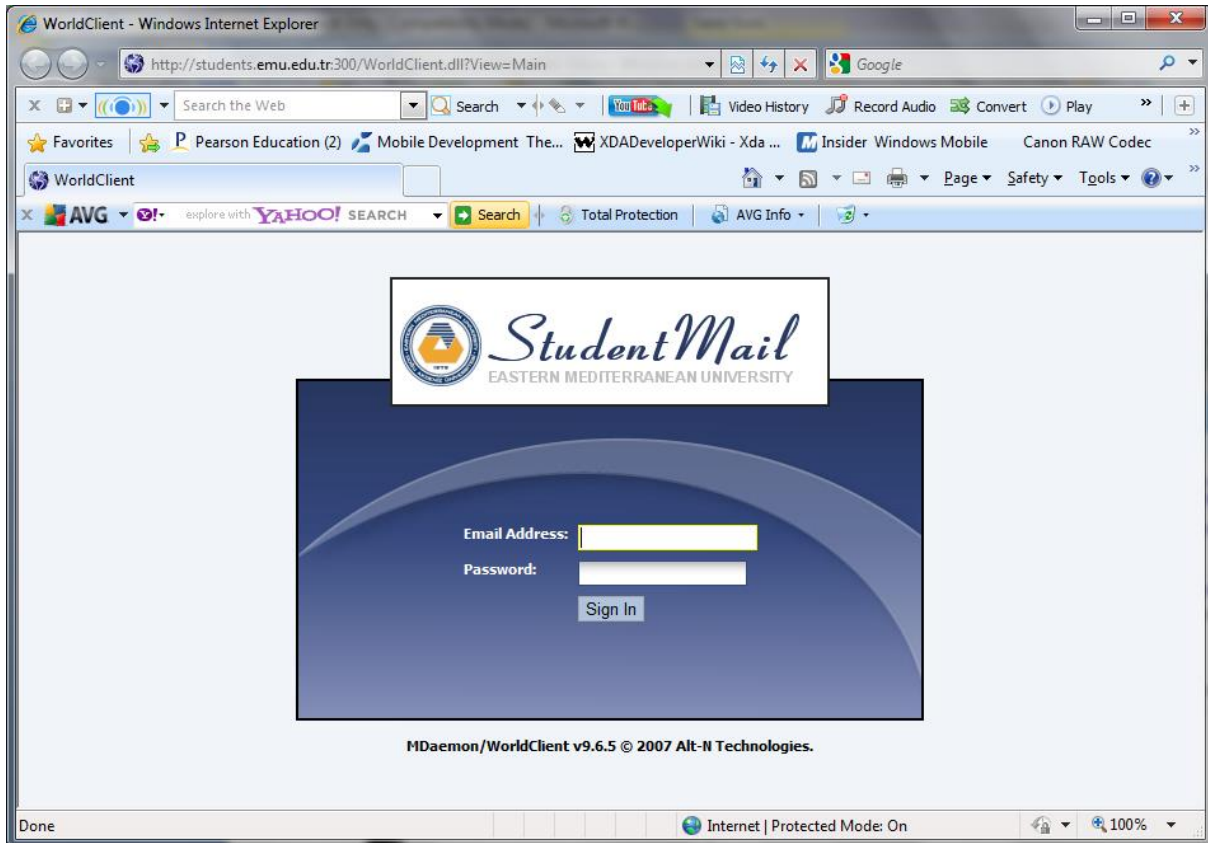


The screenshot shows the EMU-Students Portal in Internet Explorer. The browser's address bar displays the URL <http://stdportal.emu.edu.tr/webfrmMenu.aspx>. The page features a navigation menu on the left with links for Home, e-mail (circled in red), Top, FAQ, and Logout. The main content area is titled "EMU-Students Portal" and includes a "News and Announcement" section. The announcements include:

- Information about the EMU Bus Services for the Spring Semester of 2009-2010 (15 February – 15 June 2010) / 2009 – 2010 Bahar Dönemi (15 Şubat – 15 Haziran 2010), DAÜ Otobüs Servisleri**
- Important Announcement to our Graduates / Mezunlarımıza Önemli Duyuru**
- Course Registration Regulations / Ders kayıt yönetmeliği**
- Tuition Fee Calculations for Graduate Studies / Yüksek Lisans Dönemlik Harç Hesaplama**
Please login and calculate your Tuition Fee for graduate studies under Financial Link
- TRNC HEALTH INSURANCE / KKTC SAĞLIK SİGORTASI**
According to the protocol signed between the Eastern Mediterranean University and T.R. North Cyprus Ministry of Health and Social Aid, Health Insurance will be issued to all registered overseas students. This...

The browser's status bar at the bottom indicates "Internet | Protected Mode: On" and a zoom level of 100%.

Initially, Mail logon user name and password is same as previous log on (as described above login) but pay attention to that mail passwords and student portal passwords could be different and can be changed at any time. After login to mail account, students will be able to send and receive e-mails.(To change e-mail password, after login , options link from left panel and then the personalize link have to be followed.)



COMPOSE
click
compose to
send new
mail

SIGN
OUT: log
off from
mail
account,
always
click sign
out for exit

The screenshot shows the WorldClient webmail interface in Microsoft Internet Explorer. The address bar shows the URL: http://students.emu.edu.tr:300/WorldClient.dll?View=Main. The page title is "005444@students.emu.edu.tr - Inbox - 4 Messages". The interface includes a navigation menu on the left with options like "Get Mail", "Compose", "Calendar", "Address Book", "Options", "Help", "Empty Trash", and "Sign Out". The "Compose" and "Sign Out" buttons are circled in red. The main area displays an inbox table with columns for "Subject", "From", "Date", and "Size".

| | Subject | From | Date | Size |
|--------------------------|--|------------------------|---------------------|-------|
| <input type="checkbox"/> | [everybody] Residence Permit {01} | Announcement | 10/15/2002 08:59 AM | 0 18k |
| <input type="checkbox"/> | [everybody] Wellcome Party {01} | Students Announcements | 10/10/2002 03:42 PM | 0 6k |
| <input type="checkbox"/> | üyelik bilgileriniz | uyelik@bilyormusun.net | 10/01/2002 03:46 PM | 0 4k |
| <input type="checkbox"/> | [everybody] Registration Announcement {01} | Students Announcements | 09/26/2002 10:12 AM | 0 54k |

Annotations with arrows point to the "Compose" button and the "Sign Out" button. Another arrow points to the "uyelik@bilyormusun.net" email entry in the inbox table.

Click to
read
message

Click to reply
sender, mail
compose to
sender address

FROM : sender
mail address

TO : Write
mail address of
receiver(s)

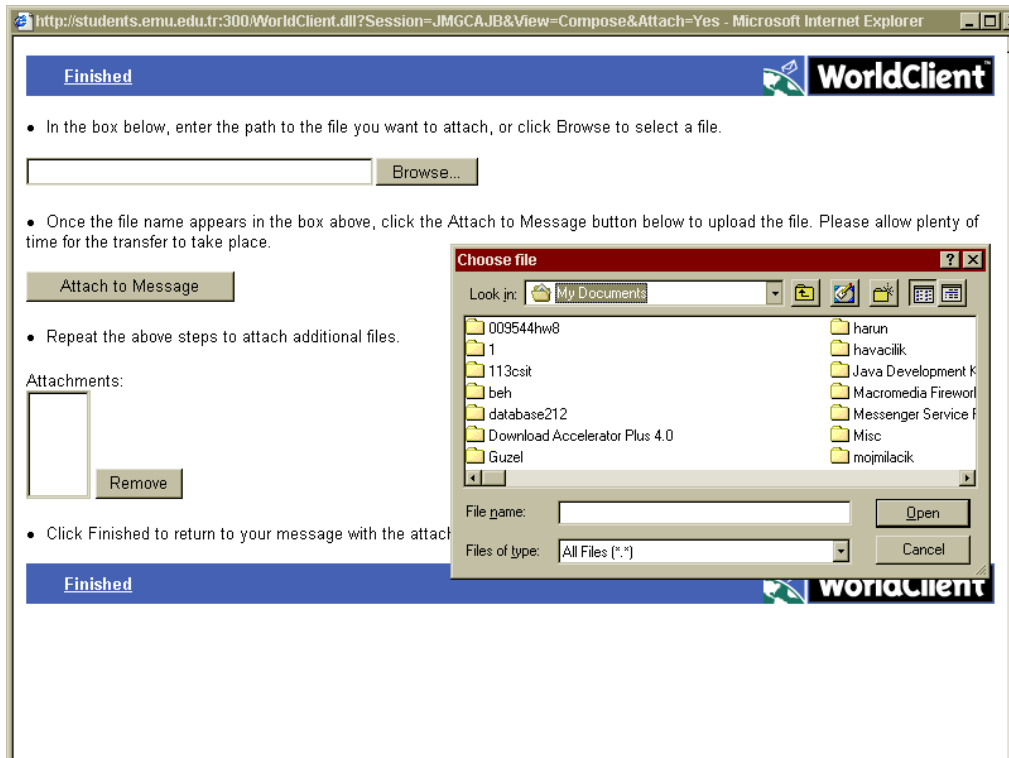
SUBJECT :
write subject of
the mail

SEND NOW:
sends mail to
the recipient(s)

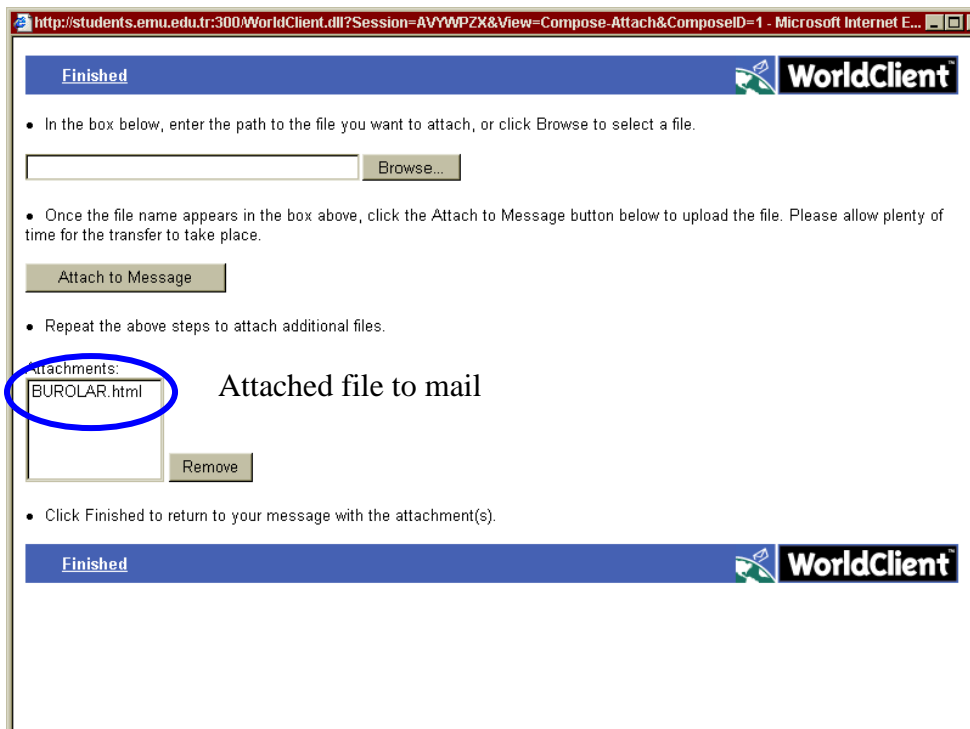
The screenshot shows the "Compose" form in the WorldClient webmail interface. The form includes fields for "From", "To", and "Subject". The "From" field is populated with "YONCA ULUSOY" <005444@students.emu.edu.tr>. The "To" field is empty. The "Subject" field is empty. There is a red box around the "Attachments" button. The "Send Now" button is circled in red. The interface also includes a "Spell Check Language" dropdown set to "English".

Annotations with arrows point to the "Attachments" button and the "Send Now" button.

Click to make
attachment to mail



Making ATTACHMENT to mail : click attachment on compose page , click browse to choose file to be send, click to Attach To Message, the attached file name will be seen on attachments to return mail with attached files click Finished. ,(to remove attachment from mail click on file name then to remove,)



<http://students.emu.edu.tr:300> this adress will link students directly to Mail log in. Write your student number as E mail adress password is as described above.