Sample Site : <u>https://www.quora.com/What-is-the-difference-between-a-sea-and-an-ocean</u>

Setting up Your Question and Answers Site

The first thing you need to do is install and activate the DW Question Answers plugin. Upon activation, the plugin creates two new pages in your WordPress site:

- DWQA Questions This page will display all questions.
- DWQA Ask Question This page contains a form where users can ask new questions.

The title and URLs of these pages contain DWQA which looks bad. Let's change this. Head over to **Pages** » **All Pages** and click Quick Edit link below each page.

Dashboard	Pages Add New
🖈 Posts	All (5) Published (4) Draft (1)
91 Media	Bulk Actions Apply All dates Filter
📙 Pages	Title
All Pages	Blog
Add New	
Comments	Contact
Questions	DWQA Ask Question
🔊 Appearance	Edit Quick Edit Trash View
🖌 Plugins	DWQA Questions
👗 Users	
🖌 Tools	Privacy Policy — Draft, Privacy Policy Page

This will show page details for quick editing. You can remove the DWQA from page title and slug fields and then click on the 'Update' button to save your changes.

	acı.		Peter	2019/01/17
QUICK EDIT	r			
Title	DWQA Ask Question	Parent	Main Page (no parent)	•
Slug	dwqa-ask-question	Order	0	
Date	04-Apr 🛊 10 , 2019 🐵 05 : 47	Template	Default Template	¢
Author	Peter (peter)	Allow C	Comments	
Password	-OR- Private	Status	Published \$	
Cancel				Update
DWQ	A Questions Quick Edit <mark>Trash</mark> View		Peter —	Published 1 hour ago

The next thing you need to do is to allow user registration on your website. This can be achieved by going to **Settings** » **General** page.

Scroll down to the 'Membership' section and check the box next to *Anyone can register*. Make sure that you choose *Subscriber* as the new user default role.

III Sattings		
Settings		This address is used for admin purposes, lik
General		
Writing	Membership	Anyone can register
Reading		
Discussion	New Liser Default Pole	Subseribar
Media	New Oser Deladic Kole	Subscriber
General Writing Reading Discussion Media	Membership New User Default Role	Anyone can register Subscriber

Now that user registration is enabled, let's configure the plugin settings.

Start by going to **Questions** » **Settings** page. Under the *General* tab, you can configure the basic plugin settings.

WQA Settings General Emails	Permiss	-1				
General Emails	Permiss	alama				
		sions	Licenses			
ge Settings						
estion List Page		All Que	stions	¢		
		A page w	here displays	all questions.	The [dw	qa-list-questi
Question Page		Ask Qu	estion	¢		
		A page w	here users c	an submit que	stions. The	[dwqa-submit
estion Settings						
hive Page Show At M	ost	5	questions.			
ore A Question Appe	ars	Quest	tion must be i	manually appr	oved.	
er Question Settings		Allow	members to	post private q	uestion.	
	ge Settings estion List Page Question Page estion Settings hive Page Show At M fore A Question Appen	ge Settings estion List Page a Question Page estion Settings thive Page Show At Most fore A Question Appears her Question Settings	ge Settings estion List Page All Que A page w a Question Page Ask Qu A page w estion Settings thive Page Show At Most 5 fore A Question Appears Quest her Question Settings Allow	ge Settings estion List Page All Questions A page where displays C Question Page Ask Question A page where users can estion Settings whive Page Show At Most fore A Question Appears Question must be a mer Question Settings Allow members to	ge Settings estion List Page All Questions A page where displays all questions. c Question Page Ask Question c Question Page Ask Question estion Settings A page where users can submit que where Page Show At Most 5 c ore A Question Appears Question must be manually apprender Question Settings	ge Settings estion List Page All Questions A page where displays all questions. The [dw A page where displays all questions. The [dw A page where users can submit questions. The estion Settings chive Page Show At Most 5 question must be manually approved. her Question Settings

First, you need to choose the page that will display the *Ask Question* form and another page that will *List All Questions*. You will notice that the default pages are already selected here.

If you want to display some other pages, then you need to copy and paste the shortcodes shown on the settings page to those pages.

Under the Question settings section, you can select the number of questions you want to be displayed on the questions page. You can also enable 'Moderation' by requiring each question to be manually approved.

The plugin also comes with built-in spam protection features. You can enable the Akismet anti-spam feature and provide the Akismet API key.

Akismet Settings		
Use Akismet anti-spam	Enable Akismet	
Akismet API key		
	Get in <u>akismet.com</u>	
Akismet connection status	Not Connected	
Auto Closure Settings		
Use Auto Closure	Enable Auto Closure	
Closure after		Days.(greater 0)
Captcha Settings		
Туре	Default \$	

You can also use reCAPTCHA to protect your question and answer forum from automated spam bots.

Don't forget to click on the 'Save Changes' button to store your settings.

Next, you need to switch to the 'Email' tab. From here you can upload your logo and modify the email notifications sent by the plugin.

DWQA Settings		
General Emails Permis	ssions Licenses	
Email Settings New Question No	otifications New Answer Notifications New Comment	t Notifications
Email settings		
Emaillaga		
Email Eogo	Upload or choose a logo to be displayed at the top of t	Upload the email.
From Email		
	This address will be used as the sender of the outgoing	a emails.

After that, switch to the 'Permissions' tab. From here you can set up user role permissions. By default, the plugin allows administrators and editors to read, post, write and edit all questions and answers.

DWQA Settings	6			
General Emails	Permissions Li	censes		
Questions				
	Read	Post	Edit	Delete
Administrator	\checkmark	\checkmark	\checkmark	✓
Editor	\checkmark	\checkmark	\checkmark	\checkmark
Author	\checkmark	\checkmark		
Contributor	\checkmark	\checkmark		
Subscriber	\checkmark	\checkmark		

The plugin also allows anonymous users to ask questions. You can change that from permissions settings.

Once you are satisfied with plugin settings, don't forget to click on the 'Save changes' button to save your changes.

Managing Your Question Answer Site

You can view all questions added to your site by visiting **DW Q&A** » **All Questions** page. As an administrator, you can edit or delete any questions submitted by any user on your site.

You can also add Question categories since users do not have permissions to create categories. However, users can add question tags when submitting a question on your site.

Que	estions Add New Qu	estion				Screen Options ¥
All (2)) Published (2)	All dates . *	Otioto Ourorticos Elitor			Sear
	Title	Author	Category	Tags	÷	Date Info
	How to remove malware from my WordPress site?	Peter	WordPress Security		-	Published Open <u>1.min.ago</u> 0 answered 0 voted 0 views
	Which Plugins to	Peter	WordPress Plugins	beginners , new blog ,	-	Questions
	Install on a New WordPress Website?			plugin suggestions		Questions
						Add New Question
	Title	Author	Category	Tags	Ψ.	Question Category
Bulk	Actions					Question Tags

The Front End Features of Your Q&A Site

DW Question Answers is designed to work with most WordPress themes. This is how your questions page will look:

What d	you want to know?			۹
Filter: All	Open Resolved Closed Unanswered My questions My subscribes		Sor	rt by 🗘
-	Which Plugins to Install on a New WordPress Website?	1	1	0
am	Answered Peter answered 10 mins ago • WordPress Plugins	views	answers	votes
	What are some great themes for a photography website?	2	1	0
X	Answered John Smith answered 12 mins ago • WordPress Themes	views	answers	votes
-	How to remove malware from my WordPress site?	1	1	0
-	Answered Tina answered 13 mins ago • WordPress Security	views	answers	votes

Questions can be searched or sorted by status, categories, views, and answers. Your users post questions, submit answers, and add their own comments. Users can also follow questions by clicking on the star icon next to each question.

	NordPress Questions + Category: WordPress Plugins + Which Plugins to Install on	a New WordPress Website?
1	Peter Staff asked 35 mins ago	Subscribe Edit Dek
"ሙ" —	What are some of the plugins that I should install on my new Wo	rdPress website.
•	Question Tags: beginners, new blog, plugin suggestions	This question is: Resolved
	Comment	
1 Answ	ers	
Ż	Tina Staff answered 14 mins ago	Edit Dek
A	The plugins I install on each new website	

The user who has asked the question and the site administrator has the ability to mark a question as **resolved**. Users can also vote for answers, choose the best answer, and add comments to the questions and answers as well. This provides a much deeper interaction platform for your users to engage in discussions around the question topic.

